

MEETING ROOM FACT SHEET



MEETING ROOM A - 2nd Floor

Multi use room; Seats up to 100 in auditorium set-up; Seats 60 in classroom set-up; Projection equipment included, microphones available; whiteboards at each end of room; kitchen facilities; Food and drink allowed.

Social events held in this room.

Cost for local residents - \$50.00 for 2 hours

Non-resident fees - \$65.00 for 2 hours

Non-Profit Organizations - Free of charge



MEETING ROOM B - 1st Floor/Southend

Multi use room; Seats 25-30 comfortably; Monitor available for presentations; Whiteboard in room; Light Refreshments permitted.

Social events not allowed in this room.

Cost for local residents - \$30.00 for 2 hours

Non-residents - \$45.00 for 2 hours

Non-Profit Organizations - Free of charge



MEETING ROOM C - 1st Floor/Southend

Multi use room; Seats 30-40 comfortably; Monitor available for presentations; Laptop Bar; Whiteboard in room; Ideal for classroom setting; Light Refreshments permitted.

Social events not allowed in this room.

Cost for local residents - \$40.00 for 2 hours

Non-Residents - \$55.00 for 2 hours

Non-Profit Organizations - Free of charge

Coffee and Tea Service - The Library can provide coffee and/or tea, cups, and condiments for your meeting or special event.

Costs for local residents - \$15.00 (12 cups), \$30.00 (24 cups), \$40.00 (36 cups).

Non-Residents - \$22.50 (12 cups), \$45.50 (24 cups), \$60.00 (36 cups).