

Bartlesville Public Library
Minutes of the Regular Meeting-As Amended

On Tuesday, September 12, 2017 at 4:30 PM, the Bartlesville Library Board was called to order in the Board Room-Administrative Services, Bartlesville Public Library, 600 S. Johnstone, Bartlesville, Oklahoma pursuant to the notice filed in the Office of the City Clerk, 401 S. Johnstone, Bartlesville, Oklahoma on September 7, 2017 and posted at 5:00 PM the same day.

MEMBERS PRESENT AT ROLL CALL:

Mark Boekhout, Chair
Tyler Hartzell
Brittany Hess
Richard Keim
Linda Maloney
Frankie Sievers
Kellie Storm
Leigh Sutton

MEMBERS ABSENT AT ROLL CALL:

Connie Lavoie

ALSO PRESENT:

Shellie McGill, Interim Library Director
Denise Goff, Operations Manager

Chairman Mark Boekhout called the meeting to order at 4:30 PM. He welcomed new Board Member Leigh Sutton. Ms. Sutton was recently appointed by City Council to replace Chris Speirs.

Mr. Keim made a motion to approve the July 11, 2017 Regular Meeting Minutes as presented. Seconded by Ms. Hess. Aye: Boekhout, Hartzell, Hess, Keim, Maloney, Sievers, Storm, Sutton. Nay: 0. Motion Carried.

Youth Services Librarian Laura Pryce presented the 2017 Summer Reading Program report. Ms. Pryce said this year's program was a great success. A total of 780 children signed up this year. New programs were scheduled including events held in other locations. 14 programs were held during June and July with 967 children and teens attending. Programs this year included City "Touch a Truck" Day, Science Museum OK for Kids, Architecture Workshop for Kids and Teens, Escape Room, and a Robotics Program. The grand finale was a swim party at Frontier Pool. Ms. Pryce said several groups regularly visited the Library each week as well. These included Salvation Army, Warrior "Slam" Program, and Paths to Independence. Ms. Pryce also visited Tri County Tech and Bartlesville Wesleyan every Friday.

Ms. Pryce told Members the Library will be partnering with the Price Tower and the First Presbyterian Church for this year's Halloween event. It will be a *Trunk-n-Treat* from 5:30-7:30 PM and an outdoor movie presentation beginning at the Price Tower at 8:00 PM. This event will be held on Friday, October 27th.

Ms. McGill began her report by saying that the Library staff will participate in Staff Training Day on Friday, September 29th. There will be programs about working with teens, the homeless and customer service. She invited Members for either part or all the day's events. It will be from 8 AM-5PM. New library cards have been ordered. There are 4 new designs patrons can choose from or library card holders can trade their current card for \$1.00. They should arrive in 2-3 weeks. The gazebos and picnic tables have arrived and City Maintenance will be placing them in the near future. She showed the Members the new Lego storage carts. There are two: one will be placed in the Youth Services Department and the other will be in the Meeting Room for the new Lego Club. The kick-off events will be held next month during school's fall break.

Ms. McGill presented each Board Member with new key cards that will allow each of them access through the back staff door. The system was installed for increased security. The new individual seating area outside the Local and Family History Department has been designed and ordered. It will take about 6 weeks for it to arrive and be installed. This project was made possible by a grant from ConocoPhillips. Other announcements included the annual allotment from the Library Trust Authority this fiscal year is the largest ever at \$70,265.37 and the Library is currently selecting and ordering the new Adult Video Game Collection. The items ordered for the new cooking demonstrations are here and classes are being scheduled. Mr. Hartzell asked if refresher classes on life skills like cooking could be included. Special needs students at Bartlesville High School would benefit from them.

Board Members reviewed the Annual Report to the Oklahoma Department of Libraries. Ms. McGill was pleased that most of the Library's numbers increased this year. Library visits increased to 210,275 which is an average of 15 people per day. All circulation numbers increased this year. Printed materials increased an average of 63 items per day and electronic materials increased an average of 18 items per day. Library programs increased by 31% and program attendance increased by 20%. Overall, more and more Bartlesville citizens are using the Library's collections, services, and programs.

The Distribution of Materials, Meeting Room, and Photography and Videography Policies were all reviewed with no changes suggested.

Ms. McGill said she plans to get the first Long Range Planning meeting scheduled by the end of September. She will email the meeting date and time so that Members can attend if their schedules permit.

Under Board Comments, Ms. Storm submitted her resignation to both the Chairman and Ms. McGill. She has been transferred to Rogers, Arkansas and will be moving there within the next two weeks. Members wished her well and expressed their regret that she has to leave Bartlesville.

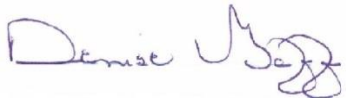
Ms. McGill also said that the Library is partnering with Children's Musical Theatre for a One Book, One Bartlesville event beginning in October. The book is The Best Christmas Pageant Ever by Barbara Robinson. The purpose of the program is for everyone to read the same book at the same time. The Library will host several programs all relating to the book and the series will end with the Children's Musical Theatre production on November 30, December 1 & 2. More details to follow.

Also, the Library is hosting Celtic Guitarist Jerry Barlow on Tuesday, October 3rd at 7:00 PM. Ms. Hess suggested making all the Library programs Facebook Events. Ms. McGill said we will check into doing this from now on.

No Public Comments were made.

Items for the November 14, 2017 Regular Meeting Agenda will include the annual review of policies and a Long Range Planning Committee update.

With no further discussion, the meeting was adjourned at 5:22 PM. The next meeting of the Bartlesville Library Board is Tuesday, November 14, 2017 at 4:30 PM in the Board Room, Administrative Services-Bartlesville Public Library.

A handwritten signature in blue ink that reads "Denise Goff". The signature is cursive and somewhat stylized.

Submitted By: Denise Goff

Operations Manager-Bartlesville Public Library & Bartlesville Area History Museum