

## **BARTLESVILLE PUBLIC LIBRARY INTERNET AND COMPUTER USE POLICY**

The Bartlesville Public Library provides computers and Internet access to the public as a means to provide accurate and timely information. Access to the Internet is compatible with the Library's endorsement of the **Library Bill Of Rights**, the **Freedom To Read**, and the **Freedom To View Statements** from the American Library Association. The Library makes a distinction between access to information via the Internet and the selection of library materials. The Library acquires materials based on its "Collection Development" and Selection Policies. Information accessed via the Internet is not subjected to the same review.

Library users have the right of confidentiality and the right of privacy. Users should be advised, however, that because security is technically difficult to achieve, electronic transactions and files could become public.

To maintain the integrity of programs permanently installed on the hard drive and to prevent unlicensed use of software, access to the hard drive is prohibited.

The Bartlesville Public Library assumes no responsibility for any damage, direct or indirect, that users or anyone else may suffer through BPL access to the Internet.

The Library provides an effective web page, with links to helpful information sources. Staff evaluates such links and strives to present guides to accurate, reliable information.

Rules and procedures necessary to ensure the fair and reasonable use of Internet resources are set forth in "Bartlesville Public Library's Acceptable Internet Use Guidelines".

The Bartlesville Public Library recognizes that it is the parents' or guardians' responsibility to supervise their child's or children's Internet session and to let their children know if there are materials that they are not allowed to access. We encourage parents to discuss the dissemination of personal information on the Internet, plus the safety of email and chat rooms.

### **The Internet is an unstructured, unregulated medium:**

- As such, it offers access to a wealth of material that is personally, professionally, and culturally enriching to persons of all ages.
- It also enables access to some material that may be offensive, disturbing, inaccurate, and/or illegal.
- Individual users must assume responsibility for their own use of the Internet through the Library's connection.
- Parents of minor children must assume responsibility for their children's use of the Internet through the Library's connection.

**BARTLESVILLE PUBLIC LIBRARY'S**  
**ACCEPTABLE INTERNET USE GUIDELINES**

Individuals and groups have 60 minutes (1 hour) per day on the Internet. A group is two or more individuals viewing the screen at the same time.

Individuals must have a Bartlesville Public Library card to access the Internet.  
Individuals may NOT use a library card other than their own.

Individuals may only access materials that are appropriate for public viewing.

The Library's computers may ONLY be used for LEGAL activities.

Individuals are asked to be courteous, to respect the privacy of other users, and be aware that others may be waiting to use a terminal.

Files may be downloaded onto a floppy disk, but not onto  
the hard drive of the computer.

Individuals will be charged for all pages sent to the printer.