

**BARTLESVILLE PUBLIC LIBRARY**  
**EXHIBIT SPACES POLICY**

Individuals and groups are encouraged to inquire about using exhibit spaces at the Bartlesville Public Library for educational, cultural, charitable, governmental, and civic purposes. Facilities are available to the public on an equitable basis, regardless of the beliefs or affiliations of the individuals or sponsoring groups requesting their use.

No more than one exhibit for a given group or individual may be scheduled at one time.

Exhibits shall be displayed for a time not to exceed 4 weeks. Additional exhibit time may be granted by the Library Director or designee.

All exhibits and/or displays must be scheduled through the Administrative Services Office at least 1 month in advance.

Exhibiting groups or individuals recognize that meetings may be scheduled during the time their exhibit is in place.

Exhibits requiring special on-site supervision become the responsibility of the exhibiting group or individual; the Library cannot be responsible for staffing an exhibit.

Library related exhibits will be given priority should space become limited.

The Library cannot be responsible for any materials lost or damaged during an exhibit's run, it's mounting or dismounting.

The use of library space to provide an exhibit for an individual or a group does not constitute an endorsement of that individual's or group's policies or beliefs.

All exhibits are subject to the review of the Library Director or designee.